



**POWERTECHNIC GROUP BERHAD**  
Registration No: 202101015445 (1415745-D)  
("Company")  
(Incorporated in Malaysia)

**Administrative Guide for the Second ("2<sup>nd</sup>") Annual General Meeting ("AGM")**

Day and Date : Thursday, 28 May 2026  
Time : 9.30 a.m.  
Venue : Maharani Hall (Level 1), Impiana Hotel Senai, Jalan Impian Senai Utama 2, Taman Impian Senai, 81400 Senai, Johor

**A. Entitlement to Participate and Vote in the 2<sup>nd</sup> AGM**

In respect of deposited securities, only members whose names appear in the Record of Depositors as at **20 May 2026** (General Meeting Record of Depositors) shall be entitled to attend and vote in the meeting or appoint proxy(ies) to attend and vote on his/her behalf.

**B. Form of Proxy**

Members who are unable to attend the 2<sup>nd</sup> AGM are encouraged to appoint a proxy or the Chairman of the Meeting as his/her proxy and indicate the voting instructions in the Form of Proxy in accordance with the notes and instructions printed therein.

Please ensure that the original Form of Proxy is deposited with the Company's Share Registrar, Boardroom Share Registrars Sdn. Bhd. at 11<sup>th</sup> Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not less than forty-eight (48) hours before the time appointed for holding the meeting or any adjournment thereof.

Alternatively, the Form of Proxy may also be lodged electronically via <https://investor.boardroomlimited.com> not less than forty-eight (48) hours before the time appointed for holding the meeting or any adjournment thereof.

Kindly refer to the steps below on the procedures for electronic lodgement of Form of Proxy:

<b>Procedure</b>	<b>Action</b>
(1) Register an account with Boardroom Smart Investor Portal ("BSIP") for Individual Members ( <b>For first time registration only</b> )	<p><i>[Note: If you have already signed up with Boardroom Smart Investor Portal, you are not required to register again.]</i></p> <ol style="list-style-type: none"><li>Access BSIP website <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a>.</li><li>Click "<b>Register</b>" to sign up as a user.</li><li>Complete registration with all the required information. Upload and attach a soft copy of your MyKad/IC (front and back) or Passport. Click "<b>Register</b>".</li><li>You will receive an email from BSIP Online for email address verification. Click on "<b>Verify Email Address</b>" from the email received to continue with the registration.</li><li>For corporate shareholders, kindly upload the authorisation letter as well. Click "Sign up".</li><li>Once your email address is verified, you will be re-directed to BSIP Online for verification of your mobile number.</li><li>Click on "<b>Request OTP Code</b>", and an OTP code will be sent to the registered mobile number. You will need to enter the OTP code and click "Enter" to complete the process.</li><li>Once your mobile number is verified, registration of your new BSIP account will be pending for final verification.</li><li>An email will be sent to you to inform you of the approval of your BSIP account within one (1) business day. Subsequently, you can login at <a href="https://investor.boardroomlimited.com">https://investor.boardroomlimited.com</a> with the email address and password filled up by you during the registration to proceed.</li></ol>

Procedure	Action
(2) Click "Meeting Event(s)" and select " <b>POWERTECHNIC GROUP BERHAD (2ND ANNUAL GENERAL MEETING)</b> " from the list of Meeting Event(s) and click "Enter".	
<p>(3a) <b>For Individual / Corporate Shareholders</b></p> <ul style="list-style-type: none"> <li>Go to "PROXY" and click "Submit eProxy Form".</li> <li>For <b>Corporate Shareholders</b>, select the Company that you are representing (if more than one).</li> <li>Enter your 9 digits CDS account number and number of securities held.</li> <li>Read and accept the Terms and Conditions and click "Next".</li> <li>Enter the required particulars of your proxy/proxies.</li> <li>Indicate your voting instructions for each Resolution – <b>FOR, AGAINST, ABSTAIN or DISCRETIONARY</b>. If DISCRETIONARY is selected, your proxy/proxies will decide on your votes during poll at the meeting.</li> <li>Review and confirm your proxy/proxies appointment. Click "Submit".</li> <li>Download or print the eProxy Form as acknowledgement.</li> </ul>	<p>(3b) <b>For Authorised Nominees / Exempt Authorised Nominees</b></p> <ul style="list-style-type: none"> <li>Go to "PROXY" and click "Submit eProxy Form".</li> <li>Select the Nominees Company that you are representing (if more than one).</li> <li>Click "<b>DownloadExcel Template</b>" to download.</li> <li>Insert the appointment of proxy/proxies for each CDS account with the necessary data and voting instructions in the downloaded excel file template.</li> <li>Proceed to upload the duly completed excel file.</li> <li>Review and confirm your proxy/proxies appointment and click "Submit".</li> <li>Download or print the eProxy Form as acknowledgement.</li> </ul>

### C. Revocation of Proxy

If you have submitted your Form of Proxy and subsequently decide to appoint another person or wish to attend the AGM yourself, please write in to [bsr.proxy@boardroomlimited.com](mailto:bsr.proxy@boardroomlimited.com) or via electronic means (as the case may be) to revoke the appointment of the earlier appointed proxy(ies) forty-eight (48) hours before the meeting, i.e. latest by Tuesday, 26 May 2026 at 9.30 a.m. through the following options:

### D. Registration on the day of the 2<sup>nd</sup> AGM

- The registration will commence at 9.30 a.m. and will end at the time determined by the Chairman of the meeting. Please follow the signage to ascertain the registration area and proceed for registration.
- Please present your **original** National Registration Identity Card (NRIC) or Passport at the registration counter for verification purposes. Kindly ensure your NRIC or Passport is returned to you after registration.
- Registration must be done in person. Please also note that you will not be allowed to register on behalf of another person even with the original NRIC or Passport of that other person.
- Upon verification and registration, an identification wristband will be provided to shareholders/proxy(ies). No person will be allowed to enter the meeting hall without the identification wristband. There will be no replacement in the event the identification wristband is lost or misplaced.

### E. Voting Procedures

Pursuant to Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the 2<sup>nd</sup> AGM will be conducted by poll. The Company has appointed Boardroom Share Registrars Sdn. Bhd. as the Poll Administrators to conduct the poll and SKY Corporate Services Sdn. Bhd. as the Independent Scrutineers to verify the poll results.

**F. Distribution of Gifts/Vouchers**

There will be no distribution of gifts or vouchers for shareholders/proxies who attend the 2<sup>nd</sup> AGM.

**G. No Recording or Photography**

No recording or photography of the 2<sup>nd</sup> AGM proceedings is allowed without the prior written permission of the Company.

**H. Enquiry**

If you have any enquiries prior to the 2<sup>nd</sup> AGM, please contact the following during office hours from Monday to Friday (8.30 a.m. to 5.30. p.m.):

Boardroom Share Registrars Sdn. Bhd.

Address : 11<sup>th</sup> Floor, Menara Symphony  
No. 5, Jalan Prof. Khoo Kay Kim  
Seksyen 13  
46200 Petaling Jaya  
Selangor Darul Ehsan Malaysia  
General Line : 603-7890 4700  
Fax Number : 603-7890 4670  
Email : [bsr.proxy@boardroomlimited.com](mailto:bsr.proxy@boardroomlimited.com)

**Personal Data Policy**

By registering for the meeting and/or submitting the instrument appointing a proxy(ies) and/or representative(s), the member of the Company has consented to the use of such data for purposes of processing and administration by the Company (or its agents); and to comply with any laws, listing rules, regulations and/or guidelines. The member agrees that he/she will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the shareholder's breach of warranty.